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Security Addendum

COMPANY	Docree Demo Software Ltd
REGISTRATION	HE 000000
EFFECTIVE DATE	November 28, 2026
VERSION	v1.0

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SECTION 01

Security Program

1.1 Docree Demo Cloud (the "Company") maintains a comprehensive information security program aligned with industry standards including SOC 2, ISO 27001, NIST CSF, and the OWASP security guidelines. This Addendum describes the technical and organizational measures we implement to protect customer data.

1.2 Security is governed by an internal Security Committee and led by a Chief Information Security Officer (CISO) or equivalent function. The program is reviewed annually and updated based on threat intelligence, incident learnings, and regulatory changes.

SECTION 02

Access Controls

- Principle of least privilege: Employees receive only the access required for their role.
- Role-based access control (RBAC): Access is granted through defined roles with regular reviews.
- Multi-factor authentication (MFA): Required for all production system access.
- SSO integration: Corporate identity provider integration (Google Workspace, Okta).
- Quarterly access reviews: Managers reaffirm access grants for their direct reports.
- Automated deprovisioning: Access is revoked within 24 hours of role change or termination.

SECTION 03

Encryption & Data Protection

- In transit: TLS 1.2 or higher for all external-facing endpoints.
- At rest: AES-256 encryption for databases, backups, and object storage.
- Secrets management: Credentials stored in HashiCorp Vault, AWS Secrets Manager, or equivalent.
- Key rotation: Encryption keys rotated annually; secrets rotated on a risk-based schedule.
- Data segregation: Customer data logically isolated via tenant identifiers and access controls.
- Backup encryption: Backups encrypted, stored in separate accounts/regions, tested quarterly.

SECTION 04

Infrastructure Security

- Hosted on SOC 2-compliant cloud providers (AWS, Google Cloud, or Azure).
- Network segmentation with VPCs, security groups, and firewalls.
- DDoS protection at the CDN/WAF layer (Cloudflare, AWS Shield, or equivalent).
- Intrusion detection and log aggregation (CloudTrail, Datadog, Sentry).
- Automated vulnerability scanning (Snyk, Dependabot, Trivy) on every build.
- Annual penetration testing by independent third-party assessors.
- Hardened container images with minimal attack surface.

SECTION 05

Incident Response

5.1 The Company maintains a documented Incident Response Plan tested via tabletop exercises at least annually. The plan defines roles, communication protocols, and escalation paths.

5.2 In the event of a security incident affecting customer data, the Company will:

- Contain the incident and initiate forensic investigation within 1 hour.
- Notify affected customers within 48 hours of confirmation, per the DPA.
- Provide incident details, impact assessment, and remediation steps.
- Conduct a post-incident review and publish a root-cause analysis to affected customers.

SECTION 06

Vendor & Sub-Processor Security

6.1 The Company conducts security reviews of all sub-processors before onboarding, including review of SOC 2 reports, data-flow mapping, and contractual protections. Sub-processors are monitored on an ongoing basis and reassessed annually.

6.2 A current list of sub-processors with security certifications is available on the Company's website.

SECTION 07

Audits & Certifications

7.1 The Company maintains or works toward the following certifications and audits:

- SOC 2 Type II — annual independent audit.
- ISO 27001 — where applicable to enterprise customers.
- GDPR compliance — documented in the DPA.
- PCI DSS — where payment data is processed.
- Annual penetration testing reports available to enterprise customers under NDA.

7.2 For security inquiries or to request audit reports, contact compliance@docree.com.

Document	Security Addendum
Company	Docree Demo Software Ltd
Effective Date	November 28, 2026
Website	https://docree.com

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